



# Department of Public Health and Human Services

## FAMILY and GROUP DAY CARE FACILITIES (includes infant regulations) SURVEY TOOL

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### INSPECTION INFORMATION

**Facility:** Dorothy Frandsen

**Type:** Pre-Inspection      **Date:** 05/31/2018      **Time:** 01:20 PM

**Director:** Dorothy Frandsen

**Contact:** \_\_\_\_\_

**Licensing Worker:** Kirsten Geiger      **Phone #:** (406) 522-2271

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**Time:** 01:41 PM # **children:** 1 # **under 2:** 1 # **caregivers:** 1

**Time:**                      # **children:**            # **under 2:**            # **caregivers:**           

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**STAFF RATIOS**

Yes 2. Overlap

**BUILDING/FIRE REQUIREMENTS**

No 3. Inside Facility

**37.95.708(3)**

(3) Telephone numbers of the parents, the hospital, police department, fire department, ambulance, and the emergency Montana poison control center (1 (800) 222-1222) must be posted by each telephone.

**The intent of this rule was not met:**

Based on interview, CCL found that phone number's for parents; hospital; police; fire department; poison control was not posted near the telephone located in the kitchen and in the downstairs play room.

**The Plan of Correction was accepted on July 25, 2018.**

No 4. Fire Safety

**37.95.706(2)**

(2) A fire extinguisher must be easily accessible on each floor level. The minimum level of extinguisher classification is 2A10BC. Fire extinguishers shall be mounted near outside exit doors.

**The intent of this rule was not met:**

Based on observation, CCL found that a fire extinguisher was not accessible in the basement. A fire extinguisher was not mounted near an outside exit door on the main level.

**The Plan of Correction was accepted on July 25, 2018.**

No 5. Equipment

**37.95.720(4)**

(4) Each child, except school-age children who do not take naps, shall have clean, age-appropriate rest equipment, such as a crib, cot, bed or mat. Seasonably appropriate top and bottom covering, such as sheets or blankets, must be provided. Crib mattresses and other rest equipment shall be waterproof and regularly sanitized.

**The intent of this rule was not met:**

Based on observation, CCL found that children did not have a waterproof and sanitized mattress or cot/mat.

**The Plan of Correction was accepted on July 25, 2018.**

Yes 6. Exiting

**OUTDOOR TOUR**

No 7. Play Area

**37.95.121(5)**

(5) The indoor and outdoor play areas must be clean, reasonably neat, and free from accumulation of dirt, rubbish, or other health hazards.

**The intent of this rule was not met:**

Based on observation, CCL found that the outdoor area was in need of mowing (tall grass and some weeds).

**The Plan of Correction was accepted on July 25, 2018.**

**HEALTH ISSUES**

Yes 14. Health Prevention

**MEDICATION**

- No** 16. Storage
- 37.95.182(3)**  
**(3)** All medications, refrigerated or unrefrigerated, shall:  
**(a)** have child-protective caps;  
**(b)** be kept in an orderly fashion;  
**(c)** be stored away from food at the proper temperatures; and  
**(d)** kept in a location inaccessible to children or kept in a locked box.

**The intent of this rule was not met:**

Based on observation, CCL found that the medication was not stored in a location that was inaccessible to children. Items, such as vitamins, were observed on the livingroom table.

**The Plan of Correction was accepted on July 25, 2018.**

**INFANTS/TODDLERS**

- Yes** 17. Diapering

- No** 20. Sleeping
- 37.95.1005(2)**  
**(2)** Unless the parent has provided medical documentation from health care provider ordering otherwise, children under age two shall be placed on their back and on a firm surface to reduce the risk of sudden infant death syndrome (SIDS).

**The intent of this rule was not met:**

Based on observation, CCL found that an infant was not placed on a firm surface while they are sleeping . An extra "mattress" was observed in the pack n' play which does not allow for a firm, flat surface.

**The Plan of Correction was accepted on July 25, 2018.**

**WRITTEN RECORDS**

- No** 28. Parent Information
- 37.95.115(1)**  
**(1)** The following written information shall be made available to all parents:  
**(a)** A typical daily schedule of activities;  
**(b)** Admission requirements, enrollment procedures, hours of operation;  
**(c)** Frequency and type of meals and snacks served;  
**(d)** Fees and payment plan;  
**(e)** Regulations concerning sick children;  
**(f)** Transportation and trip arrangements;  
**(g)** Discipline policies; and  
**(h)** Department day care licensing requirements.

**The intent of this rule was not met:**

Based on interview, provider was unable to produce a parent handbook or written policies.

**The Plan of Correction was accepted on July 25, 2018.**

- No** 29. Facility Records
- 37.95.1005(11)**  
**(11)** Providers must develop a written policy that describes the practices to be used to promote a safe sleep environment when children under age two are napping or sleeping.

**The intent of this rule was not met:**

**WRITTEN RECORDS**

Based on interview, CCL found the provider did not have a written policy describing practices used to promote a safe sleep environment.

**The Plan of Correction was accepted on July 25, 2018.**

**37.95.121(3)**

(3) Any pet or animal, present at the facility, indoors or outdoors, must be in good health, show no evidence of carrying disease, and be a friendly companion of the children. The provider is responsible for maintaining the animal's vaccinations and vaccination records. These records must be made available to the department upon request. The provider must make reasonable efforts to keep stray animals off the premises.

**The intent of this rule was not met:**

Based on interview, CCL found that provider did not have documentation of vaccinations.

**The Plan of Correction was accepted on July 25, 2018.**

No	<p>31. Medication File</p> <p><b>37.95.181(4)(b)</b></p> <p>(4) If the provider/facility elects to administer medication to children, the provider/facility must maintain the following documentation on site:</p> <p>(b) a written medication administration policy which includes at a minimum:</p> <ul style="list-style-type: none"> <li>(i) types of medication which may be administered; and</li> <li>(ii) medication administration which may be administered; and including the route of medication administration, the amount of medication given, and the times when medication is to be administered; and</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that the provider does not have a medication policy.</p> <p><b>The Plan of Correction was accepted on July 25, 2018.</b></p>
No	<p>33. First Aid Requirements</p> <p><b>37.95.183(1)</b></p> <p>(1) Each provider shall adopt and follow written policies for first aid consistent with recommendations from the American Red Cross. These policies must include but are not limited to:</p> <ul style="list-style-type: none"> <li>(a) procedures for handling medical emergencies, including calling the Emergency Montana Poison Control Center at 1 (800) 222-1222 when a child is suspected of having ingested any poisonous or toxic substance; and</li> <li>(b) directions for calling parents or someone else designated as responsible for the child when a child is sick or injured.</li> </ul> <p><b>The intent of this rule was not met:</b></p> <p>Based on interview, CCL found that the provider did not have written policies for first aid consistent with recommendations from the American Red Cross that includes the following information : procedures for handling medical emergencies, including calling the Montana Poison Control Center; directions for calling parents or someone parents or someone else designated as responsible for the child when a child is sick or injured.</p> <p><b>The Plan of Correction was accepted on July 25, 2018.</b></p>